

St Norbert School of Religious Education
Children's Faith Formation Program 2017-2018
PK through 6th Grade English Only
DEADLINE TO REGISTER FOR THE FALL IS AUGUST 31ST 2017

Participation in the faith formation process is only one part of your family's responsibility as members of the St. Norbert Catholic Community. At Baptism you, as Parents or Godparents, promised to bring your child up in the Catholic faith; that means **teaching him/her how to pray, how to worship, and how to serve others**. We are asking for your commitment: **Attendance at Mass every weekend and donation of your time and talent. This is a Family Faith Formation Process. Let us walk together and celebrate the TRUTH of the Good News – That FAITH in Jesus Christ is the foundation of our center of value. Let us teach our children and be reminded ourselves not to be awed by the world but by the one who created it. Let us make disciples and let our hearts be filled with love for our God!!!**

REGISTRATION IN THIS FAITH FORMATION AND SACRAMENTAL PREPARATION PROCESS IS FOR ROMAN CATHOLIC BAPTIZED CHILDREN. IF THEY ARE NOT BAPTIZED ROMAN CATHOLIC, OR ARE BAPTIZED IN ANOTHER FAITH, OR ARE NOT AS YET BAPTIZED, DO NOT FILL OUT THESE FORMS. SEE ME TO BE DIRECTED TO THE CORRECT PROGRAM.

Please Contact: Robin Mayes Director of Faith Formation 714-998-1070 rmayes@stnorbertchurch.org

REGISTRATION FEES (GRADES 1 – 6)

\$100 - 1 Child
\$140 - 2 Children
\$180 - 3 or more children

**SUNDAY SCHOOL PK(4 yrs olds) and (K 5yr olds)
\$50 per child**

\$25 First Communion Retreat Fee per child receiving their First Communion only.

PK (4yr olds) and Kinder (5yr olds) meet on Sundays only at 9am to 10am
Grades 1 through 6th meet on Monday's from 4 to 5pm OR 6:30 to 7:30pm (Subject to change).

Classes begin the week of Oct 2nd (No refunds after classes begin without special permission).

Please fill out registration forms and submit a check or credit card deposit or full payment along with a copy of your child's baptism certificate. Based on the number of children registered, determines how many teachers and classes are needed. It's imperative you register within the time frame to meet the needs of the children of this Parish. If you are out of Parish, we are happy to except your registration based on class availability.

If using a credit card; please fill out and sign the green credit card form and submit it with your registration form. (Credit card information is not stored. The form will be shredded for your safety).

The class day and time schedule is based on a minimum of 10 students per class and Teacher availability. When selecting your Time on the registration form it will be considered a "Preference". You will be notified as to the actual time slot your child (ren) will be given once the volunteer Teachers are in place.

Please fill out the attached registration form (both sides); Also Volunteer form (both sides) SIGN and return with payment OR deposit made payable to St Norbert Church with SRE in the memo area. Make sure we have a clearly PRINTED email address so we can notify you of your child's placement.

Make sure you enter rmayes@stnorbertchurch.org to your accepted list so it won't go to spam or junk mail. I use email frequently to send updates and time changes. Emails will be blind copied to protect your emails from others. Registration forms can be mailed or dropped off at the Ministry Center and placed in my box.

Important Note: Money is never a barrier to acceptance of students in our program. If you are a registered member of St. Norbert Parish and are having difficulty meeting registration fees, please contact me before the registration deadlines. Payment arrangements can be made.

St Norbert School of Religious Education
Children's Faith Formation and Sacramental Preparation
2017-2018 Registration form for PK through 6th Grades (English Only)

PLEASE PRINT CLEARLY AND SIGN THE BACKSIDE:

DATE Registered: _____

Church Envelope #: _____

FAMILY INFORMATION:

LEGAL FAMILY LAST Name: _____

Father's Name: _____ Mothers Name: _____

Mothers Maiden Name (Last name before marriage): _____

Address: _____ City _____ State _____ Zip Code _____

Father's Cell # () _____ Mother's Cell # () _____ Home Phone() _____

Father's occupation: _____ Mother's Occupation: _____

MUST PROVIDE AN EMAIL ADDRESS. I communicate through emails with updates, changes, etc. (Emails are blind copied for your privacy). Check your spam and junk mail often to make sure you're receiving my emails. (rmayes@stnorbertchurch.org). Please allow this email to come to you.

PLEASE PRINT CLEARLY:

EMAIL ADDRESS: _____

2nd Email address: _____

HOME DYNAMICS: (Circle the numbers or statements that apply to your situation).

This information helps us to understand the family dynamics and how to best serve you and your children.

1. Children living with both parents.
2. Parents divorced: Living with Mother only , OR living with Mother and Stepfather.
3. Parents divorced: Living with Father only, OR living with Father and Stepmother.
4. Living with Guardians who are relatives (Grandparents, Aunts, Uncles, other _____).
5. If divorced, who has custodial rights? (Circle one): Mother Father Guardian
6. Are both parents practicing Catholics? (Circle one): YES / NO
7. If no, which parent is the practicing Catholic: (Circle one): Mother / Father
8. Married in the church? (Circle): YES / NO
9. Never married, but raising the children in the faith.
10. Would you like a Priest to contact you? (Circle): YES / NO

Indicate by circling yes or no if both parents are practicing Catholics by attending Mass regularly. YES / NO

With what parent will the child be attending Mass? (Circle): MOTHER / FATHER / BOTH / GRANDPARENTS

Mass attendance is part of the curriculum for this faith formation process. The curriculum is centered around the Sunday Gospel message. If you are not attending Mass, the children will not be receiving enrichment of the faith and the quality of their catechesis will be compromised.

(Please provide a copy of your child's Baptism Certificate)

LIST THE NAMES OF YOUR CHILD OR CHILDREN YOU ARE REGISTERING AND CLEARLY INDICATE ALL INFORMATION BELOW; IF YOU HAVE THREE OR MORE CHILDREN, PLEASE USE THE ADDITIONAL SPACE ON THE REVERSE SIDE OF THIS FORM.

PLEASE PRINT CLEARLY:

CHILD'S NAME _____ and LAST NAME IF Different _____

Date of Birth ____/____/____ (circle) Gender: Male / Female

Grade entering in the Fall at Day School _____ Name of School: _____

Is this the first year of Faith Formation instruction for your child? (circle) YES / No

Is this the first year or second year of First Communion Preparation : First year FC1 or Second year FC2

Circle Grade Level for Faith Formation 1 2 3 4 5 6 PK(4yr olds) K(5yr olds)

Circle Time Preference. This is ONLY a preference. There needs to be enough teachers to guarantee your choice.

Grades 1 through 6 Meet on Monday's at 4pm to 5pm OR 6:30pm to 7:30pm (PK & K Sunday only at 9am)

(CIRCLE) THE SACRAMENTS ALREADY RECEIVED:

Roman Catholic Baptism Yes / No Reconciliation-Confession Yes / No / 1st Communion Yes / No

CHILD'S NAME _____ and LAST NAME IF Different _____

Date of Birth ____/____/____ (circle) Gender: Male / Female

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PARENT SIGNATURE

I commit to actively participate in the ministry by attending required parent meetings. I also understand and commit to going to Mass with my child(ren) as a vital commitment to our family faith formation. I understand that after August 31st 2017, there will not be any refunds of registration fees.

I am aware of the requirements involved for the Sacramental Preparation Process for my child or children and commit to the two year faith formation process with regular attendance and attendance at the 1st Communion Retreat in the second year of preparation.

I understand that the Director communicates via email and I will allow the following email to be received so that it does not go to a spam box or junk mail. rmayes@stnorbertchurch.org

My signature is valid for all Family Faith Formation events held on the grounds of St. Norbert Parish from the date signed through the end of May 2018.

Signature

Date

FEE SUMMARY AND PAYMENT

PLEASE NOTE: Should you need financial assistance, please let us know; we will work with you to ensure your child(ren) has the opportunity to fully participate in our ministry.

of children registered: (Grade 1 – 6) _____ # of children registered Sunday School _____

Registration Fee: (grades 1 – 6) \$100 – 1 child / \$140 – 2 children / \$180 - 3 or more children

Registration Fee Sunday School Only \$50 per child. PK 4yr olds and K 5yr olds.

If you have one child in Sunday School and another child in grades 1 – 6; the multiple children fee scale applies.

Apply \$25 to the above fee for the First Communion Retreat (For the child receiving their 1st Communion)
This only applies in year 2 of faith formation Sacramental Prep.

Check # _____

Cash _____ (put an X on this line if you paid cash).

Credit Card _____ (put an X on this line if you are submitting the green credit card form).

TOTAL SUBMITTED: \$ _____ Date: _____ Balance Due: _____

**Minor Permission
And
Emergency Information and Medical Release Form**

In case of an emergency or I am unable to pick my child(ren) up from Faith Formation Class, I hereby give my permission for my child/children to be released to the following person(s);

Name _____ Relationship to child(ren) _____

Cell Phone () _____ Home phone () _____

Address _____ City _____ State _____ Zip _____

Name _____ Relationship to child(ren) _____

Cell Phone () _____ Home phone () _____

Address _____ City _____ State _____ Zip _____

(Please initial one or more of the following that applies to you)

_____ I give my permission for my child(ren) participation in the Safe Environment Training Program for the School year, 2017-2018, as mandated by the Diocese of Orange.

_____ I do not give permission for the Safe Environment Training.

_____ By my initials here, I understand that St Norbert School of Religious Education does not have a program for special needs, but will accept my child(ren) with special needs and provide the best possible catechesis available in this Faith Formation Program, or information provided to further assist you with your child's special needs. I further understand that I will be called to pick up my child(ren) if he/she displays continual disruptive behavior in the classroom.

_____ I give permission for my child(ren) photo to be used on display in the Church Vestibule for the Sacrament of 1st Communion and/or on retreat.

_____ I do not give permission for my child(rens) photo to be used for display at any time.

PLEASE LIST SPECIAL NEEDS AND/OR ALLERGIES: _____

I, being a parent or legal guardian of the student(s) listed on this form, hereby allow my child(ren) to participate upon my own initiative and application and I assume all risks of his or her participation in the Faith Formation Program at St. Norbert School of Religious Education. In consideration of his or her participation in said program, I hereby release St Norbert Church Orange Ca and the Diocese of Orange, a corporation sole, it's board, officers, employees and volunteers from any claims or liability arising from any accident or injury to my child(ren) occurring during or as a result of my child(ren's) participation in the Faith Formation Program.

PRINT Last name as written on the registration form: _____

Signature: _____ Date: _____

ST NORBERT SCHOOL OF RELIGIOUS EDUCATION
“CALLED TO SERVICE”
VOLUNTEER and DONATION FORM

The continued success of the Religious Education program here at St Norbert’s rests on the involvement and participation of parents and parishioners alike. We are all asked to give freely and generously of our time, talents, and treasure.

One parent from each family is asked to volunteer or donate in some capacity, as the burdens of many activities cannot be successfully supported by the shoulders of a few. We will do our best to accommodate your preferences, and to incorporate your particular talent, experience and knowledge in the most appropriate way.

Please reflect upon your own skills and abilities, and take a moment to let us know the area or activity below in which you would prefer to assist and/or donate during the coming school year.

It is my hope and desire to have two or more teachers per classroom for the ability to have a built-in sub as things inevitably come-up during the year. (We were left many times this past year without a teacher for your children’s class and often it was at the last minute with no time to find a substitute and classes had to be cancelled). **Teachers are our greatest NEED.**

Thank you for your thoughtful consideration as we prepare for another grace filled year!

- CATECHIST / TEACHER (circle grade level preferred) PK K 1 2 3 4 5 6
- CATECHIST FOR SACRAMENTAL PREPARATION LEVEL 2 OR LATE COMMUNION
- ROOM PARENT / AIDE (ABLE TO SUB AT THE LAST MINUTE.
- SUNDAY LITURGY OF THE WORD FOR CHILDREN 9:00am Mass
(You may volunteer to teach the word and/or monitor time so the children return to mass on time).
- HOSPITALITY (Help prepare environment for Sacramental Receptions, Retreats, Holiday parties, End of Year party). Including Clean Up.
- HALL MONITOR (Be available to walk student’s to and from restroom; Be available after class to watch that children are safely with their parent or guardian so the teacher is free to clean up class room and not have to be waiting on the parent’s arrival to pick up children).
- DONATION OPTION (Select from this list)

- Reams of white copy paper and colored paper (pastels) pink, lavender, green, yellow, blue, tan
- Cardstock, white and tan marbled (to use to make chalices for 1st Communion Project).
- Pens
- Pencils (Dixon Ticonderoga made in the USA Or, pre-sharpened pencils.
- Crayons (Crayola brand single row)
- Thin Colored Markers and Dry Erase Markers
- Construction paper individual packs : RED, PURPLE, PINK, GREEN, BLUE
- Glue sticks
- Children scissors!!!!
- Post it notes, variety of sizes and color.
- I’m interested in making a donation. My donation is \$_____and check or CC is attached.

(Donations will be used to offset families who are unable to pay and/or upgrade our resources).

We thank you for your generous donations or your valuable time in volunteering to help serve the children in their faith formation journey.

This is truly a Family Faith Formation Process.

ST NORBERT SCHOOL OF RELIGIOUS EDUCATION

VISA OR MASTERCARD AUTHORIZATION

Parish Contribution Envelope # _____ (applies to registered Parishioners)

NAME: (as it appears on card) _____

ADDRESS: _____

CITY, STATE, ZIP CODE: _____

CONTACT PHONE# () _____

FIRST AND LAST NAME OF CHILD(REN) THIS FEE IS BEING APPLIED:

<u>DESCRIPTION:</u>	<u>\$ AMOUNT TO BE CHARGED TO CARD</u>	
REGISTRATION DEPOSIT	\$	Account #
REGISTRATION IN FULL	\$	Account#
RETREAT FEE	\$	Account#
SCHOLARSHIP DONATION	\$	Account#
UNDESIGNATED GIFT DONATION	\$	Account#
MISCELLANEOUS INCOME DONATION	\$	Account#
TOTAL CHARGED	\$	_____

(Check which card you are using) _____ VISA _____ MASTERCARD

Credit card # _____ EXP DATE: (mm/yy) _____

Please indicate the 3 digit security code on back of card _____

DATE: _____

APPLICANT SIGNATURE (CARDHOLDER)

Place this form in a sealed envelope and deliver directly to the SRE office or the Ministry Office along with registration forms. (This form will be in a secured locked safe until the card is run). Once the credit card is run and is accepted; this form will then be destroyed.

No record is kept with credit card information.

You may be called to clarify information if credit card is denied.

Please make sure you've listed a contact phone # above.